



## REQUEST FOR QUOTATION (RFQ)

*For Negotiated Procurement under the condition of Sec. 53.9 (Small Value Procurement)  
of the Revised IRR of R.A. 9184*

Date: March 12, 2018  
Quotation No.: 2018-SVP-002

### THE DIRECTOR/MANAGER

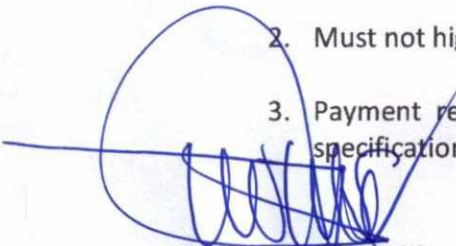
Printing Press

Dear Sir/Madam:

The NEDA Regional Office No. 2 is pleased to invite you to quote your lowest bid on the Printing of the Regional Development Investment Program (RDIP) 2017-2022 as indicated on the second page of this RFQ and its attachment. Please submit your quotation duly signed by you, or by your authorized representative **not later than April 3, 2018 at 10:00 in the morning**.

In computing your quotation, please note the following conditions:

1. Your Quotation must be INCLUSIVE of TAX;
2. Must not higher than the Approved Budget for the Contract; and
3. Payment releases is based on the completion of the required deliverables as per specifications and deliverables stated in the Purchase Request and page 2 of this RFQ.

  
**RONILO H. BULSECO**  
NRO2 PBAC Acting Chairperson

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Signature Over Printed Name  
(Head of Printing Press/Authorized Representative)

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After having carefully read and accepted your **Conditions** as stated above and on the **Specifications** indicated in the Terms of Reference, I/We quote on the following, to wit:

PR No.	Unit	ITEM & DESCRIPTION	BID PRICE
	lot	<p><b>Printing of Regional Development Investment Program (RDIP) 2017-2022</b></p> <p><b>Specifications:</b>            Paper Size: <b>8.5x11 inches</b>            Process: <b>Color Offset, file supplied</b>            Binding: <b>Smythe Sewn, Perfect Bind</b>            Stock Cover: <b>C2S 140 lbs with matte lamination and spot UV</b>            Inside: <b>Matte 70lbs</b>            No of Pages: <b>95 pages</b></p> <p><b>Deliverables:</b>            First Proof: 5 Working days from receipt of e-copy document            Second Proof: 3 working days after receipt of the revised first proof from NEDA            Final Proof: 3 days after receipt of 2<sup>nd</sup> proof from NEDA</p> <p><b>Delivery of RDIP 2017-2022</b></p> <ul style="list-style-type: none"> <li>➤ 14 Days after submission of final proof</li> <li>➤ Final Proof should be approved prior to mass printing</li> </ul> <p><b>NEDA RO2 reserves the right to reject final copies for non-compliance and/or poor quality.</b></p>	

\_\_\_\_\_  
 Signature Over Printed Name  
 (Head of Printing Press/Authorized Representative)

\_\_\_\_\_  
 Tel. No. /Cellphone No./E-mail Address

**Note: This second page shall be submitted with the first page.  
 The first page should likewise be signed.**



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