



REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
CAGAYAN VALLEY REGION

**Invitation to Bid for the Provision of Janitorial Services to
NEDA Regional Office No. 2 Buildings, Facilities and Premises for
Calendar Year 2021 to 2022**

1. The National Economic and Development Authority Regional Office No. 2 (NEDA2), through the National Expenditure Program for CY 2021 intends to apply the sum of THREE HUNDRED FORTY SEVEN THOUSAND SIX HUNDRED PESOS AND 40/100 (PhP347,600.40) being the Approved Budget for the Contract (ABC) for the PERIOD January 1, 2021 to December 31, 2021 of the first year of the two-year term of Janitorial Services contract. **Bids received in excess of the ABC for the first year term shall automatically be rejected at bid opening.**
2. The NEDA2 now invites bids for the provision of Janitorial Services for Two (2) years where the contract is subject to annual review and performance evaluation. Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
5. Interested bidders may obtain further information from the Finance and Administrative Division of NEDA2 and inspect the Bidding Documents at the address given in this ITB during Mondays to Fridays at 9:00a.m. to 4:00 p.m.
6. A complete set of Bidding Documents may be acquired by interested bidders on **November 9, 2020** from the address provided in this ITB and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Hundred Pesos (PhP500.00).





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It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPs) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

7. Bids must be received by the BAC Secretariat at the address below on or before **10:00 in the morning of November 27, 2020 Philippine Standard Time as reflected in the wall clock at NEDA2 lobby**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in bid document clauses.

Bid opening shall be on **November 27, 2020 at 10:30 in the morning** at the Calaba Room of NEDA/RDC2 Building, Regional Government Center, Carig Sur, Tuguegarao City. Bids will be opened in the presence of the bidders or bidders' authorized representatives. **Late bids may not be accepted but shall be marked late and the exact time of receipt shall be indicated, and shall be disqualified in the evaluation of bid proposals.**

8. The NEDA2 reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

ANTHONY JAMES C. ARTICULO

NRO2 PBAC Secretary

National Economic and Development Authority Regional Office No. 2

Regional Government Center, Carig Sur, Tuguegarao City

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